

PPCG ALL-GARDENERS' MEETING - SPRING 2016

HOST:
PPCG Coordinators

WHEN:
Saturday, March 19 from 9:30 AM
to 12:00 PM

WHERE:
Luxton Park Recreation Center
112 Williams Avenue Southeast Minneapolis, MN 55414



Agenda

9:30 a.m. – 9:45 p.m.	Meeting Agenda Mission and Values Introductions	All
9:45 a.m. – 10:05 a.m.	State of the PPCG 2015 in review (accomplishments, challenges, etc.) 2016 Goals	Del
10:05 a.m. – 10:15 a.m.	Financial Update	Steve
10:40 a.m. – 10:50 a.m.	2016 Projects Composting Food Donation Free Produce Market Cornerstone Reorg – SGAD Workday Other	Martha Del Cheryl Del
10:15 a.m. – 10:40 a.m.	Business Meeting Policy Updates – Sign new Commitment Form Process Changes – Web site and other Social Media Service Commitment – Sign-Up Plot assignments	Lydia Kit Del Del
10:50 a.m. – 11:00 a.m.	Next Steps and Questions Breakouts Seed Exchange Tomato Seedling Orders	Del Vera and Alex Dick Poppele
11:00 a.m. – 11:10 a.m.	BREAK	
11:10 a.m. – 11:50 a.m.	Break-outs Arthur (Meeting Room D) Cornerstone (Multipurpose Room) Yale (Arts and Crafts Room)	Lydia Del Shanda
11:50 a.m. – 12:00 p.m.	Seed Exchange Tomato Seedling Orders	Vera and Alex Dick Poppele



Teaching & Empowering

Vision

We provide a **safe and peaceful environment** where home owners and renters can **apply their gardening skills** and take pride in **growing their own food and flowers**. While doing so we will be enhancing the neighborhood visually and environmentally by **developing underutilized land into green space**.

Mission

The mission of the Prospect Park Community Gardens is to **teach residents how to grow their own food**. We will create opportunities to **involve neighborhood youth** and teach them about how food goes from seed to table. The collection of flower and vegetable gardens will be a **destination for people of diverse economic, cultural, and educational backgrounds**. We will **present educational events** (venues) that will enable participants to share knowledge and enjoy the rich community of gardeners and garden appreciators in Prospect Park and surrounding areas.

Speed Introductions (9:35a – 9:45a)

- Your name
- Which site
- New or returning gardener



State of the PPCG (9:45a – 10:05a)



2015 In Review

- What went well?
 - All beds rented
 - Harvest Festival
 - Funding
 -
 -
 - *anything else?*
- What were some challenges?
 - *(detail in upcoming slide)*
 - Tracking service hours
 - Composting organics
 - Weeding around and between plots and raised beds
 - Wasted produce
 - Woodchuck
 - Water at Arthur
 -
 -



Summary of 2015 Accomplishments

- Expanded the Cornerstone site
 - More raised beds
 - Built a greenhouse
- Continued the Luxton youth garden at the Cornerstone site
- Donated produce to the Glendale Food Shelf
- Hosted the Prospect Park Harvest Festival event at Cornerstone
- Continued the Sustainable Food Model Cook-Offs
- Captured the woodchucks!



Issues to Resolve in 2016

Site	Issue
Arthur	<ul style="list-style-type: none">• To fence or not to fence, that is the question...• Community (shared) plants• (what else?)•
Cornerstone	<ul style="list-style-type: none">• Pest control (woodchuck, rabbits)• Retaining GardenShare interest• Composting• Flowers in front and around the garden• Soil amendments• Increase production – donating more produce•
Yale	<ul style="list-style-type: none">• Mice, rabbits, and other animal pests• Bad soil – stones in the garden• (what else?)•

Expanded the Cornerstone site



Harvest Festival

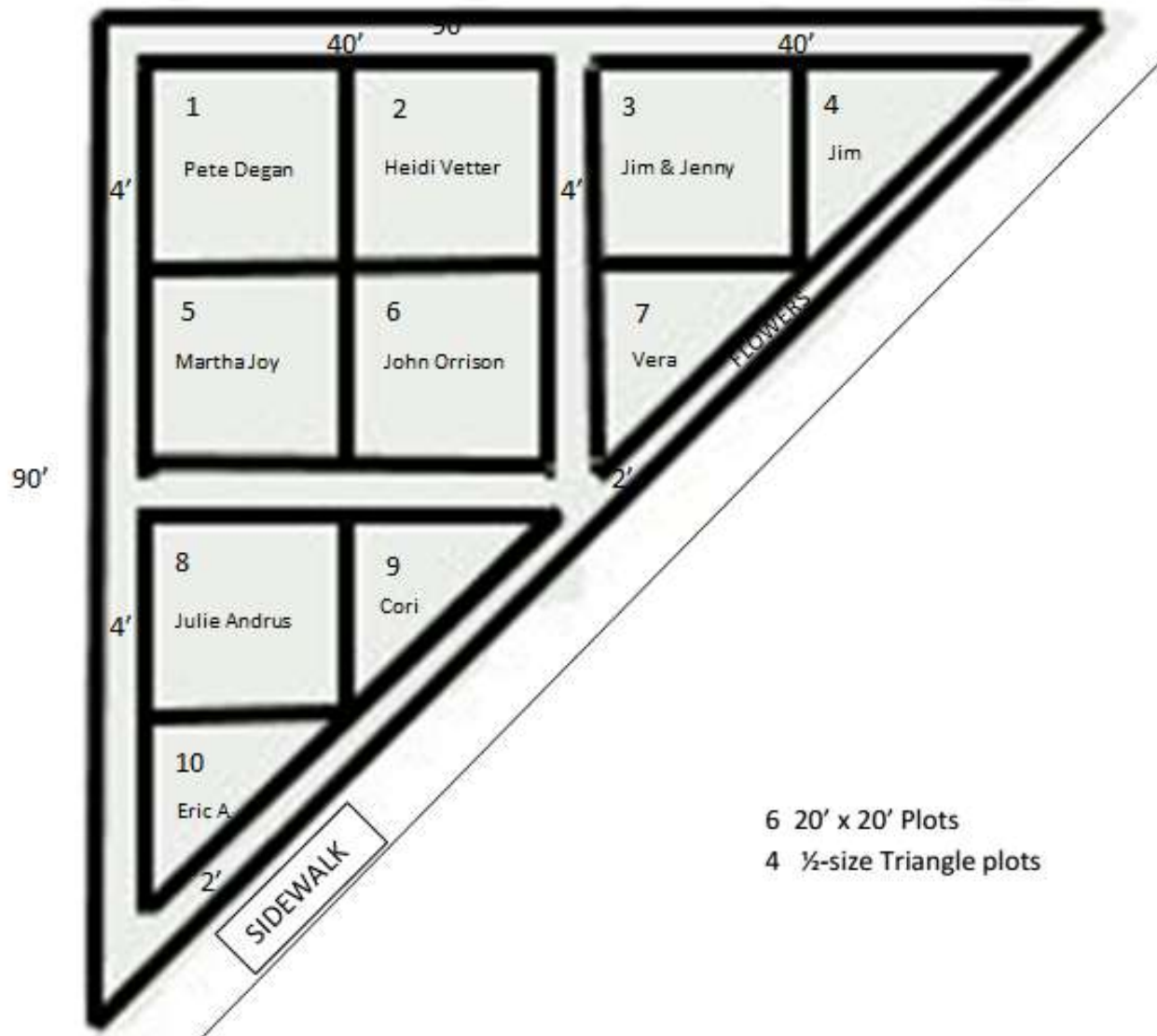


Prospect Park Community Garden:

Arthur Plot Map

185 Arthur Street SE

Two plot turned over in 2016



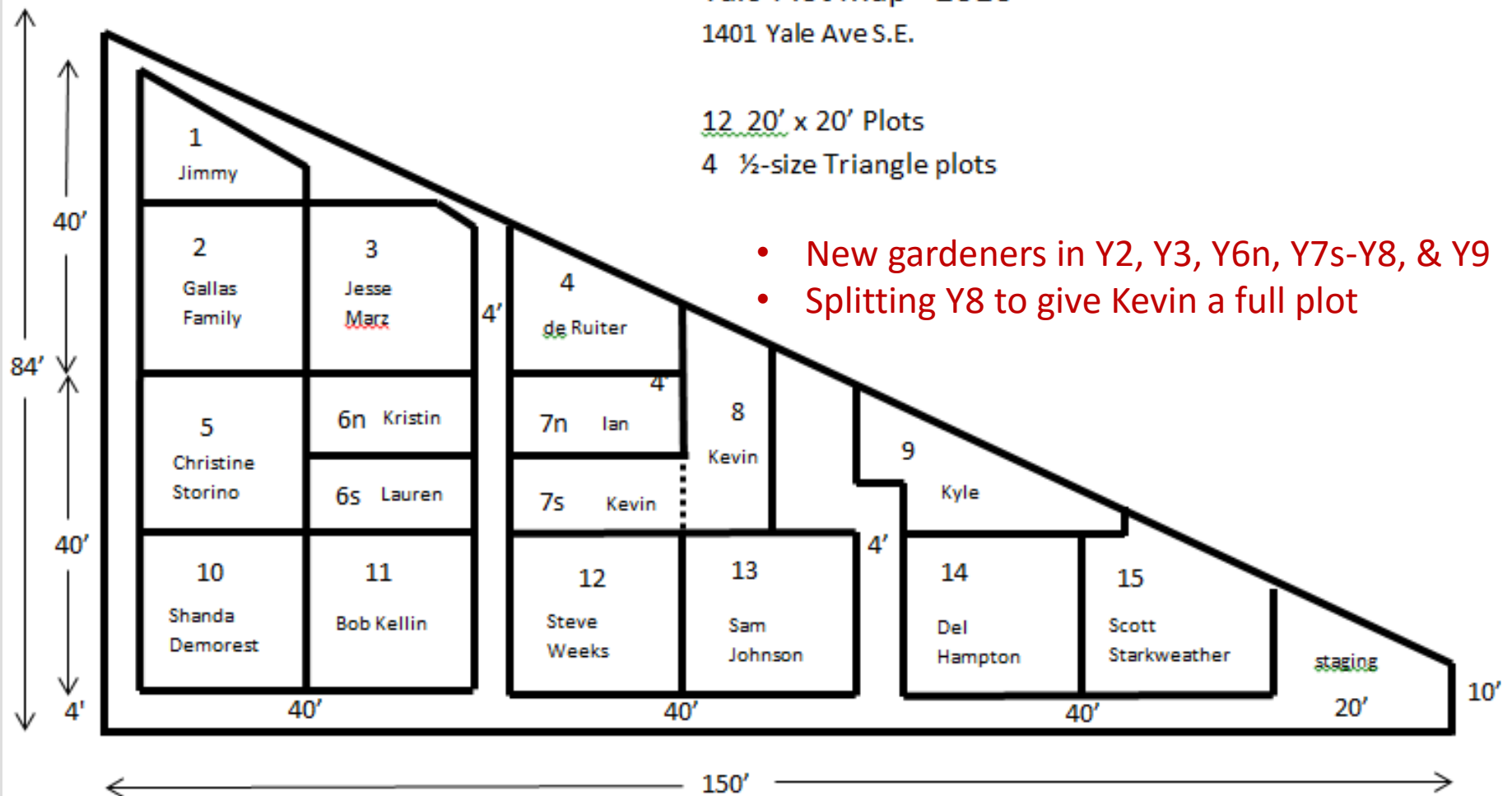
Prospect Park Community Gardens:

Yale Plot Map - 2016

1401 Yale Ave S.E.

12 20' x 20' Plots

4 ½-size Triangle plots



- New gardeners in Y2, Y3, Y6n, Y7s-Y8, & Y9
- Splitting Y8 to give Kevin a full plot



Fruit trees,
berries,
bushes,
ornamentals,
perennials,
annuals

188'

174'

Flyway

GardenShare

Pallet
Pavilion
Area

Bees

Tool
Shed

Compost

Tent

Fireplace

Dye
Gardens

Hydroponics

150'

51 raised beds

8'x4' beds
3' paths

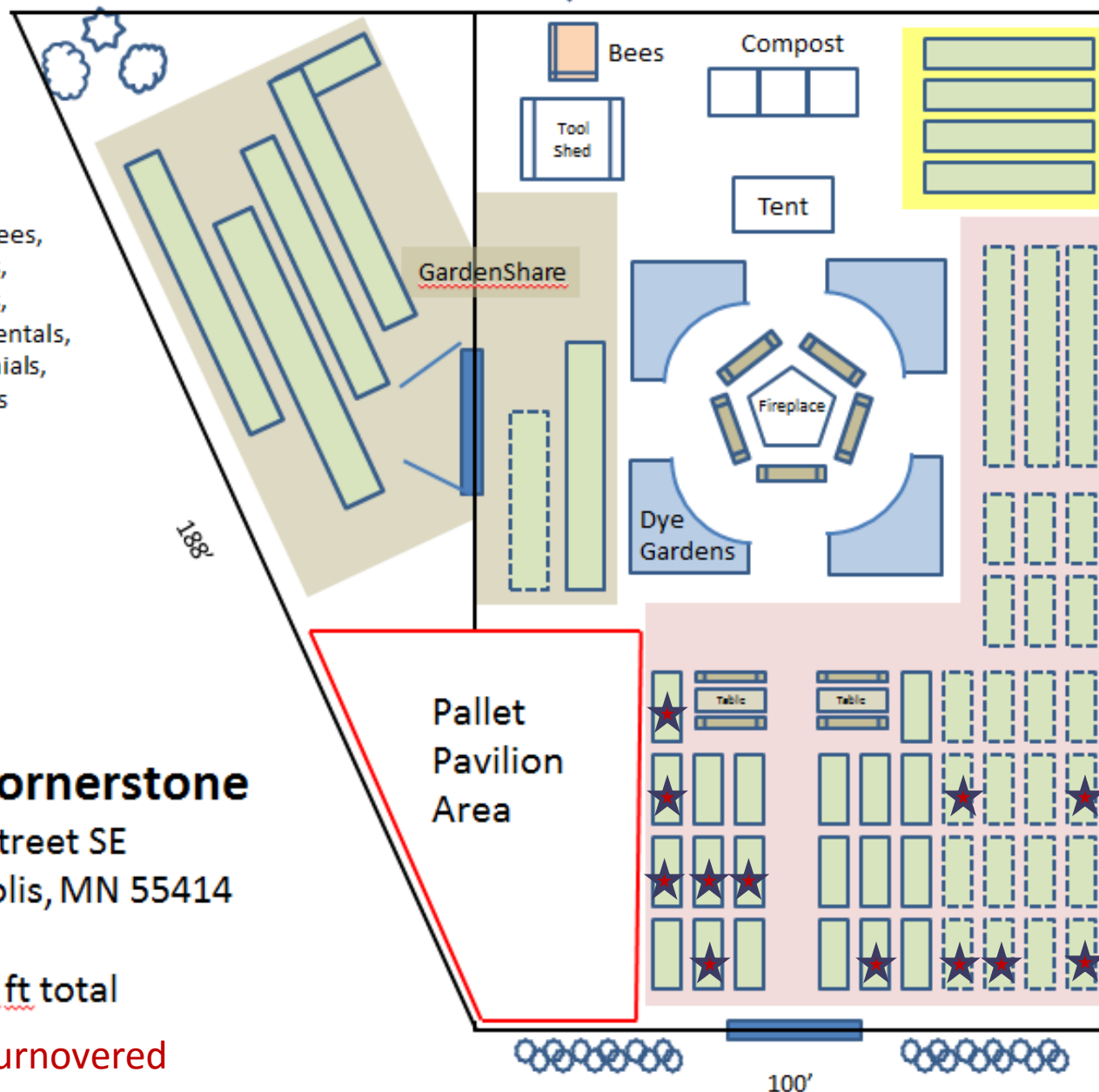
100'

PPCG Cornerstone

2909 4th Street SE
Minneapolis, MN 55414

21,200 sq ft total

12 beds turnover



Looking forward to 2016

Winter Projects

- Revised gardeners contract
- Expand Web site functionality
- Tweak the SGAD giving garden program
- Revisit the composting and gleaning programs

Spring Projects

- Develop a Farmers Market storefront at Cornerstone
- Organize organics recycling
- Water collection systems for Cornerstone (shed, greenhouse), Yale (rain barrels)

2016 Gardening Milestones

- March 1st - Pay fee for the full year
- March 19th - All-Gardener's Meeting
- June 1st - Plot at least half planted
- July 1st - Plot fully planted by
- Oct 31st - Fall clean-up completed.



Financials (10:05a – 10:15a)



Financials – Treasures Report

Prospect Park Community Garden

2016

March 19, 2016

*Member dues/plot fees and grants are deposited in the PPCG shares account since it is interest bearing at .10%. Shares are transferred to the PPCG checking account *as needed* to cover anticipated expenses.

INCOME

PPCG Shares Account	<u>Deposits</u>	<u>Interest</u>	<u>Sub-Total</u>	<u>Total</u>
Carry Over from last month				\$1,010.36
2/22-3/17 Garden Plot fees (4)	\$1,310.00		\$1,310.00	
2/29 Interest		\$.10	\$.10	\$2,320.46

* A summary of deposit sources e.g. as plot fees, reimbursements or grants will be listed here,

EXPENDITURES

PPCG Checking Account	<u>Check#</u>	<u>Date</u>	<u>Payee/purpose</u>	<u>Sum</u>	<u>Total</u>
No activity - Carry Over					\$1,364.04

* A narrative summary of expenditures by date, payee/purpose and cost will be listed here.

TOTAL ASSETS

\$3,684.50

Review of Finances

Notes:

- In addition to the PPCLF, we received a grant from PPA/[NPP](#)
- We used up the rest of the grant from the UMN for the hydroponic salad table project
- Water expenses were low due to the cool and rainy season
- **Keep plot fees the same**

Yale

10 full

7 half

Arthur

6 full

4 half

Cornerstone

41 raised

10 GardenShare



Anticipated 2016 Plot fees:

14 x \$30 = \$420 full plot

11 x \$20 = \$220 half plot

30 x \$10 = **\$3**00 raised beds

10 x \$20 = \$200 GardenShare

\$1,**1**40 Total

Projects 2016 (10:40a – 10:50a)

Building an Agrihood



Composting

- Martha Joy, coordinator
- Compost Captain at each site
- Use up what's in the bins!!!
- Annual free compost in fall
- Composting classes
- Sign up for our team!

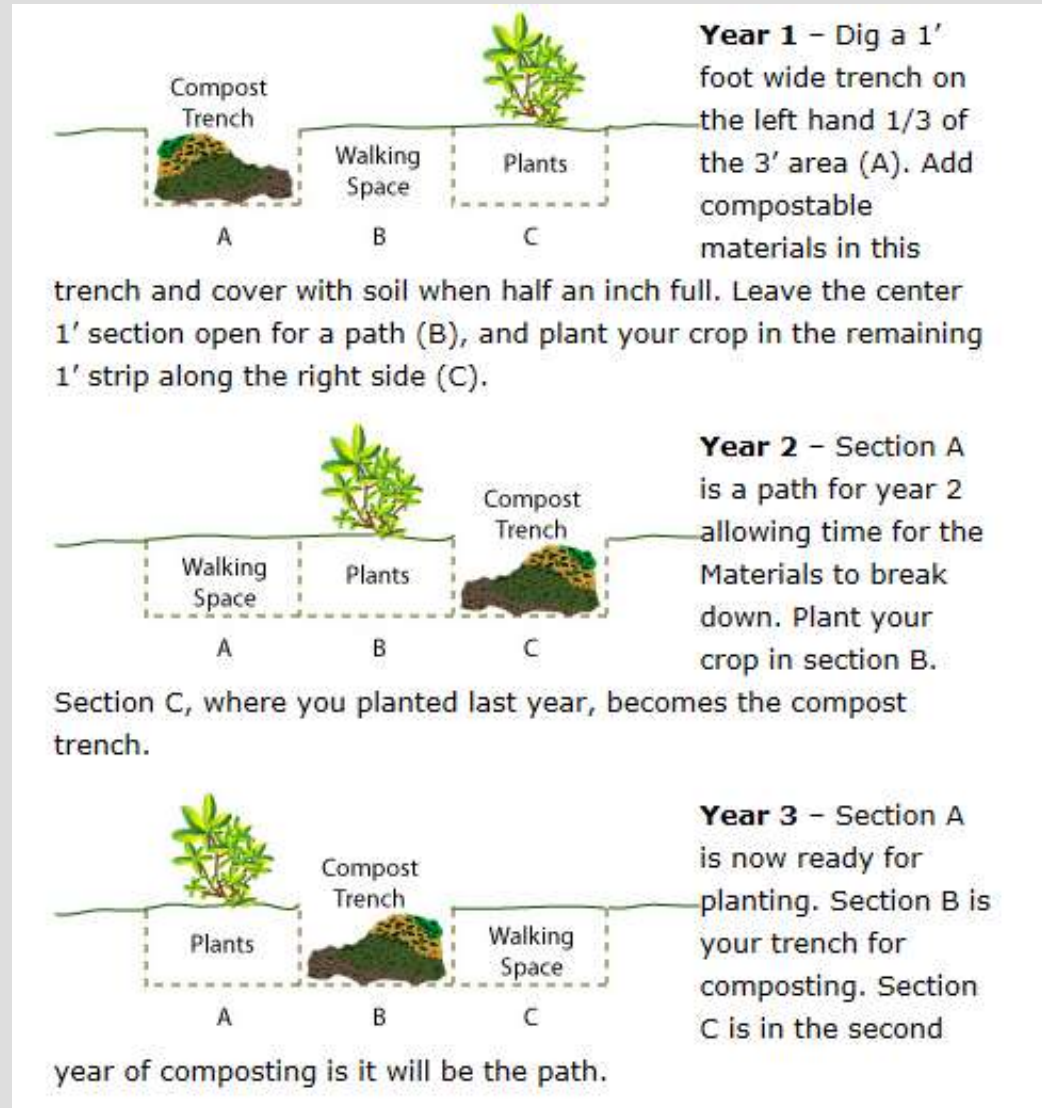
Backyard Composting

Deborah L. Brown and Carl J. Rosen



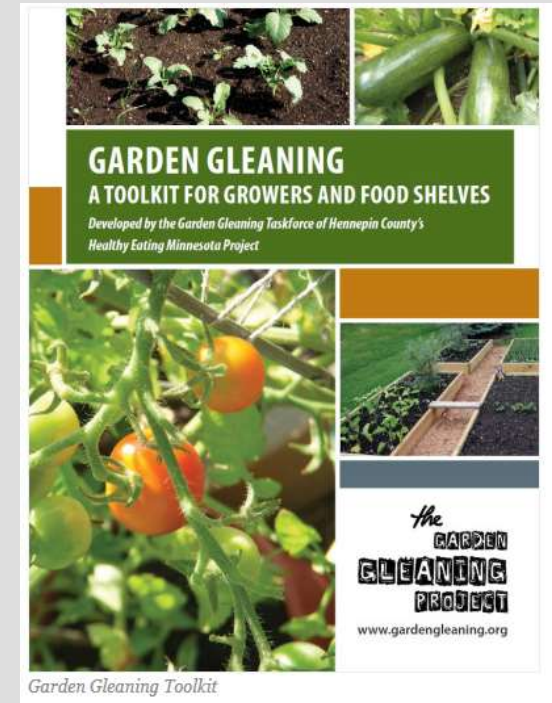
Other Composting Methods

- Pit or Trench
- Heaps
- Sheet / Lasagna
- Hügelkultur



Food Donation

- Let no produce go to waste!
- Leader of gleaning effort?
- Gleaning Toolkit
- Glendale Food Shelf
- Notify gleaning team when you have produce that needs harvesting

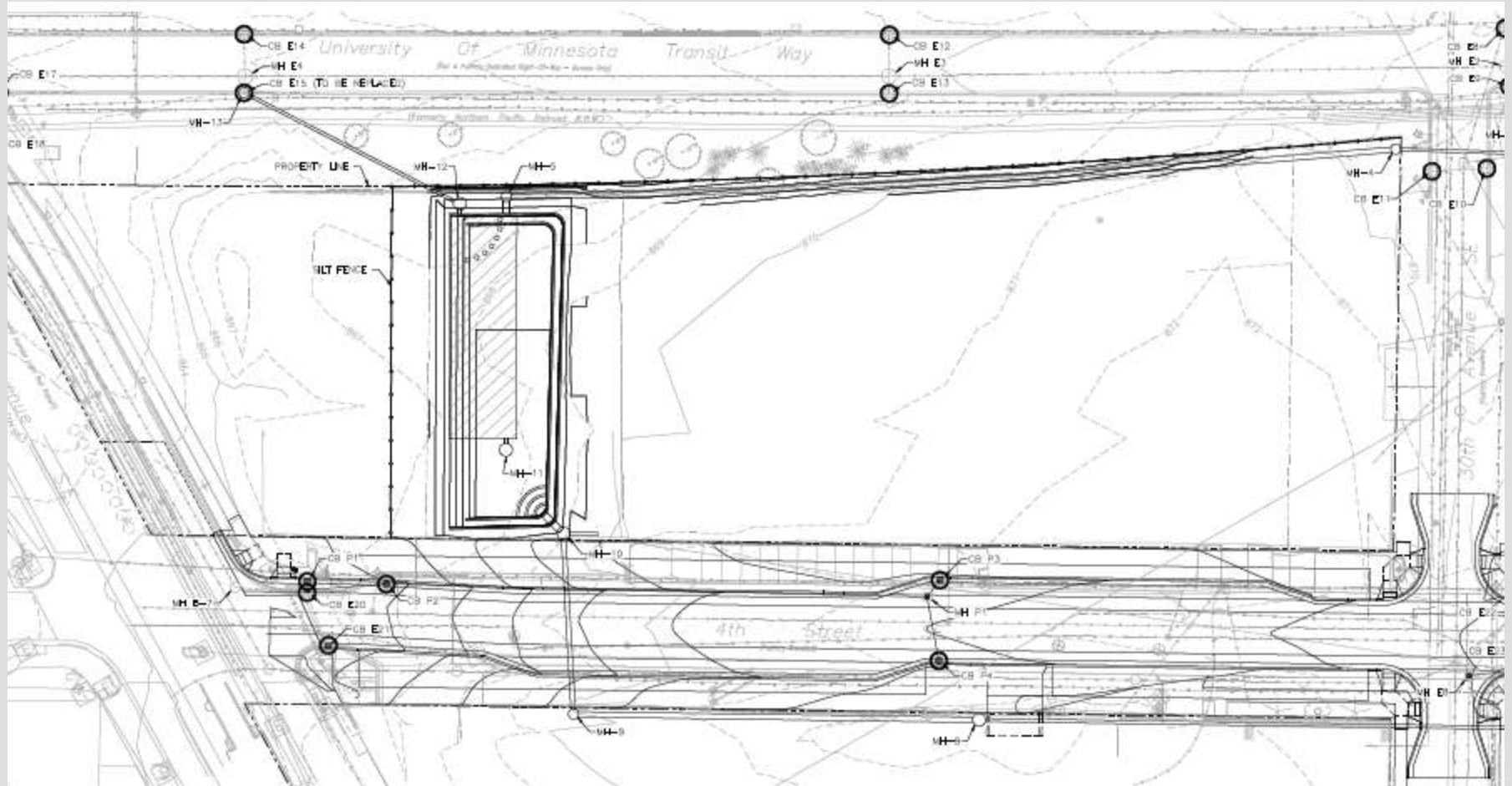


Produce Free Market

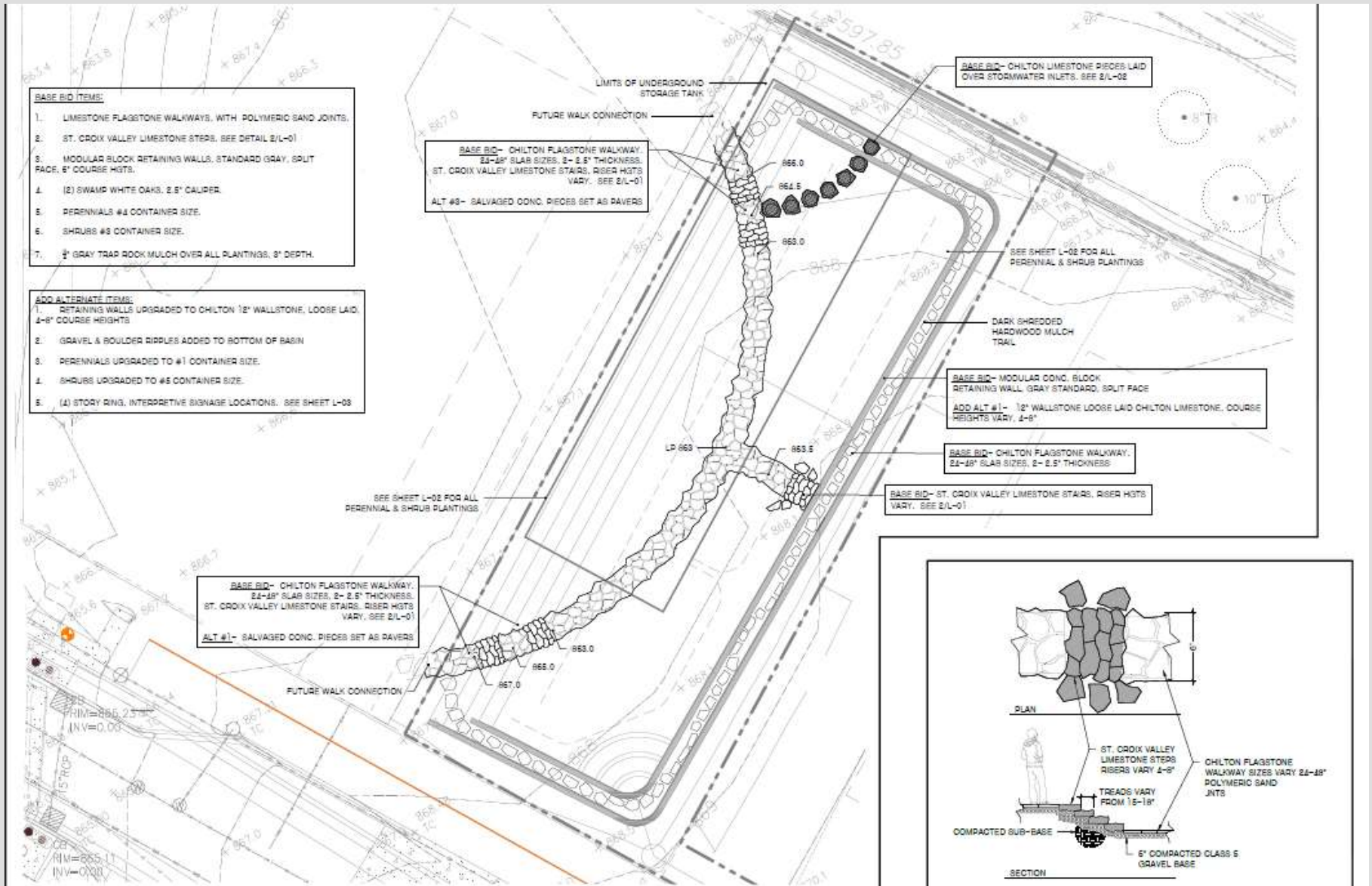
- Direct to all P-Park residents
 - Glendale
 - SE Seniors
- Reduce spoilage and waste
- Use excess produce from all sites



Stormwater Collection System



Stormwater Collection System



BASE BID- (224) SHRUBS
ALL SHRUBS #3 CONT SIZE
ALL PERENNIALS 4" CONT SIZE

ADD ALT- (428) PERENNIALS
ALL SHRUBS #5 CONT SIZE
ALL PERENNIALS #1 CONT SIZE

- (11) SEDUM 'AUTUMN JOY'
- (9) BUSH HONEYSUCKLE
- (20) NINEBARK 'TINY WINE'
- (10) LITTLE BLUESTEM 'BLUE HEAVEN'

(52) BUSH HONEYSUCKLE 'COOL SPLASH'

(10) BLUE FALSE INDIGO 'GRAPE TART'

(21) GRASS 'KARL FOERSTER'

(12) SEDUM 'MUNSTEAD DARK RED'

(14) CUPPLANT

(20) RUSSIAN SAGE 'LITTLE SPIRE'

(12) PENSTEMON 'PRAIRIE DUSK'

FIELDSTONE BOULDERS 6-12" DIA.

(22) CUPPLANT

(9) FORSYTHIA 'GOLD CLUSTER'

(14) PANSY 'HEAVY METAL'

(20) OBEDIENT PLANT

FIELDSTONE BOULDERS 6-12" DIA.

(21) CARDINAL FLOWER

FIELDSTONE BOULDERS 6-12" DIA.

(2) SWP WHT OAK, 3" CAL 16' HGT.

(17) PENSTEMON 'PRAIRIE DUSK'

(21) LOOSESTRIPE 'BEAUJOLAIS'

(10) SHRUB ROSE 'ALL THE RAISE'

(27) COMMON SEDGE

(12) DESCHAMPSIA 'SCHOTTLAND'

FIELDSTONE BOULDERS 6-12" DIA.

(8) BIG BLUESTEM

(10) LITTLE BLUESTEM 'BLUE HEAVEN'

(11) YARROW 'PAPRIKA'

FIELDSTONE BOULDERS 6-12" DIA.

(9) NINEBARK 'TINY WINE'

(22) COMMON SEDGE

(20) DOGWOOD 'ARCTIC FIRE'

(11) JOE PYE WEEED 'LITTLE JOE'

(21) BLUE FALSE INDIGO 'PURPLE TART'

(10) SWEET FLAG IRIS

FIELDSTONE BOULDERS 6-12" DIA.

(17) LAMBS EARS 'HELENE VON STEIN'

Soil Remediation at Cornerstone



Business Meeting (10:15a – 10:40a)



Policy (10:15a – 10:25a)



Gardeners Contract

Revisions (Thank you, Lydia!!!)

- Assembled task force to review and update
- Compare with others (images below are linked)
- Result was Commitment and Handbook



Rollout

- Gardeners sign Commitment Form annually
- Publish contact info per site (opt out option available)

SUMMIT HILL ASSOCIATION



- Web site >> **UPDATED**
 - Member Info
 - Volunteer hours tracking
 - Calendar
 - Compost Corner
 - Resources folder
 - Archived newsletters
 - These presentations
- Newsletters



Volunteer Hours

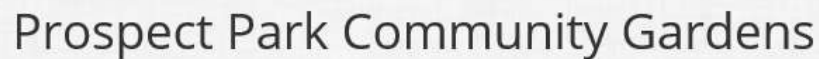
Thank you for submitting your volunteer hours. Contact PFCG Coordinator if you have any questions.

Volunteer Log

*** Required**

Gardener Name *
 Name of the primary gardener

Email Address *
 Use the email address associated with your garden's membership. Coordinators may use the email address of the primary gardener or submit hours separately by using their own email address.



Established in 2012 | Arthur, Cornerstone and Yale Sites

Tracking Worksheet (10:25a – 10:35a)

- Verify membership type and fee paid
- Application not necessary
- Necessary forms for you to sign
- Note applicable attachments in Handbook

Name	2016	Dues	Amt	App	CF	Spr 2016	Comments	RB
Alex Newby	C22	Y	25	Y			Also C36	
Anuradha Gopalakrishnan	CGS			Y			gardenshare, gleaning	
Ashley Rozmanin		Y	10	Y			w/ Travis Brown	
Bob Kellin	Y11	Y	30					
Brenda West	C40	Y	10	Y				
Calista Ostenso	C	Y	20	Y			C27, C28	
Cari Degan	A1	-	-	-				
Cathy Hughes	CGS			Y			logo winner, gleaning	
Chase Lembeck	Y10	-	-	-				
Chelsea Miller	C	Y	20				C49, C50	
Cheryl Rivinius	C	Y	90				C59 - C61	
Chris McDougall	Y11	-	-	-				
Chris Pratt	C23	Y	10	Y			Marcia's husband; gleaning	
Christine Storino	Y5	Y	30					

Service Commitment (10:35a – 10:45a)

- Administrative (administration; technology; marketing, communications, and events; fundraising)
 - Site Maintenance (mowing, weeding, etc.)
 - Composting
 - Food donation
 - Garden Improvement Projects
 - Where would you like to help?
-
- In order to keep our sites running smoothly and looking attractive, each member of the PPCG is required provide at least 6 hours of volunteer service to the garden or another site over the course of the growing season. Following each volunteer experience, volunteers will have two (2) weeks to complete the volunteer log on the PPCG website.



Service Commitment Sign-Ups

Administration

Garden Coordinator:	Del Hampton
Treasurer:	Steve Weeks
Secretary:	Alex Newby
Technology	
Coordinator	Kit Leffler
Apr – Nov	
Marketing, Communications, and Events	
Coordinator	
Apr – July	
Aug – Nov	
Fundraising	
Coordinator	
Apr – Nov	
Compost Coordinator: Martha Joy	

Each Site

Site Coordinator:			
Maintenance (trash pick-up, weeding public areas, etc.)			
Apr - May		Aug - Sept	
June - July		Oct - Nov	
Composting (turning compost, managing bin or pile use)			
Captain:			
Apr - May		Aug - Sept	
June - July		Oct - Nov	
Food Donation (monitoring, harvesting, and delivering)			
Apr - May		Aug - Sept	
June - July		Oct - Nov	
Water (setting up, monitoring, maintenance, breaking down)			
Captain			
Back-Up			

Steering Committee = “Officers” + Coordinators

Next Steps (10:50a – 11:00a)

- Everyone >> Sign Commitment Form
- Cstone Gardeners >> Sign Memorandum of Understanding
- Sign up for Service Commitment
- Tomato seedling order
- Use volunteer hours tracking
- Schedule a work day per site?



- Questions



Break-Outs (11:30a – 12:00p)

- Arthur (Meeting Room D)
- Cornerstone & GardenShare (Main Meeting Room)
- Yale meeting (Arts and Crafts Room)
- Seed Exchange (Hallway)
- Tomato seedling orders

